

FULLERTON COLLEGE– 2024-2025			
Courses Accepted by ABA for Paralegal Studies General Education			
PARALEGAL STUDIES ASSOCIATE IN SCIENCE DEGREE GENERAL EDUCATION			
Twenty-four (24) units total minimum requirement – Three (3) units in each of the following eight (8) sub-categories			
<b>**Complete all courses with a grade of “C” or better**</b>			
NOTE: Courses in <b><i>Bold Italics</i></b> are new courses approved by the ABA.			
Legend: <b>C</b> = Completed; <b>IP</b> = In Progress; <b>R</b> = Remaining			
AREA A: LANGUAGE AND RATIONALITY (6 units)	C	IP	R
<b>A1.</b> - Written Communication (3 units): <b>ENGL</b> 100 F or 100HF, 101 F, <b><i>110 F (beg F 20)</i></b>			
<b>A2.</b> - Analytical Thinking (3 units): <b>BUS</b> 112 F; <b>COMM</b> 100 F, 120 F, 124 F, 135 F; <b>ENGL</b> 103 F or 103HF, 104 F; <b>JOUR</b> 110 F* or 110HF*; <b>MATH</b> 120 F* or 120HF*; <b>PHIL</b> 170 F, 172 F; <b>PSY</b> 161 F* ( <i>beg F 13</i> ) or 161HF*; <b>READ</b> 142 F; <b>SOSC</b> 125 F			
AREA B: NATURAL SCIENCES AND MATHEMATICS (6 units)			
<b>B1.</b> - Physical Sciences and Life Sciences (3 units) Physical Sciences: <b>CHEM</b> 100 F, 101 F, 103 F, 107 F, 111AF, 111BF ( <i>beg F 13</i> ); <b>ESC</b> 100 F, 100LF, 103 F, 104 F, 105 F, 107 F, 110 F, 116 F or 116HF, 116LF, 120 F, 130 F or 130HF, 190 F; <b>GEOG</b> 102 F or 102HF; <b>PHYS</b> 120 F, 130 F, 205 F, 206 F ( <i>beg F 13</i> ), 210 F ( <i>beg F 13</i> ), 211 F ( <i>beg F 13</i> ), 221 F, 222 F ( <i>beg F 13</i> ), 223 F ( <i>beg F 13</i> ); <b>TECH</b> 088 F Life Sciences: <b>ANAT</b> 231 F ( <i>beg F 12</i> ), 240 F ( <i>beg F 13</i> ); <b>ANTH</b> 101 F or 101HF; <b>BIOL</b> 100 F ( <i>beg F 11</i> ), 101 F or 101HF, 102 F, 104 F, 108 F ( <i>beg F 11</i> ), 109 F, 141 F, 170 F, 190 F, 222 F, 272 F ( <i>beg F 11</i> ), 274 F; <b>ENVS</b> 105 F, 105LF; <b>HORT</b> 152 F ( <i>beg F 13</i> ), 205 F ( <i>beg F 13</i> ), 207 F ( <i>beg F 13</i> ); <b>MICR</b> 220 F ( <i>beg F 13</i> ), 262 F ( <i>beg F 13</i> ); <b>NUTR</b> 210 F or 210HF			
<b>B2.</b> - Mathematics (3 units): <b>MATH</b> 040 F, 041 F, 043 F or higher within the Math Division; <b>PSY</b> 161 F* ( <i>beg F 13</i> ) or 161HF*; <b>SOSC</b> 120 F			
AREA C: ARTS AND HUMANITIES (6 units)			
<b>C1.</b> - Visual Arts, Music, Theatre and Dance (3 units) <b>ART</b> 100 F; <b>ARTH</b> 100 F, 105 F, 115 F, 120 F, 125 F, 130 F, 135 F, 140 F, 145 F, 150 F, 155 F or 155HF, 160 F, 165HF ( <i>beg F 22</i> ), 170 F; <b>CRTV</b> 121 F, 126AF, 126BF; <b>DANC</b> 101 F ( <i>beg F 11</i> ), 200 F, 210 F; <b>FASH</b> 242 F, 244 F; <b>IDES</b> 180 F; <b>MUS</b> <b><i>106 F (beg F 23)</i></b> , 113 F, 116 F, 118 F, 119 F; <b>PHOT</b> 111 F ( <i>beg F 09</i> ), <b><i>118 F (beg F 24)</i></b> , <b><i>119 F (beg F 24)</i></b> ; <b>THEA</b> 104 F, 105 F ( <i>beg F 12</i> ), 109 F, 165HF ( <i>beg F 22</i> )			
<b>C2.</b> - Literature, Philosophy, Religion and Foreign Language (3 units) <b>ASL</b> 101 F ( <i>beg F 24</i> ), 102 F ( <i>beg F 24</i> ), 203 F ( <i>beg F 24</i> ), <b><i>204 F</i></b> , <b><i>206 F</i></b> ; <b>CDES</b> 242 F; <b>CISG</b> <b><i>103 F</i></b> ; <b>ENGL</b> 102 F or 102HF, 105 F, 203 F, 204 F, 207 F, 208 F, 209 F ( <i>beg F 19</i> ), 210 F, 211 F or 211HF, 212 F or 212HF, 221 F or 221HF, 222 F or 222HF, 224 F or 224HF, 225 F or 225HF, 234 F or 234HF, 239 F, 240 F, 243 F or 243HF, 245 F, 246 F, 248 F, 249 F, <b><i>250 F</i></b> , 251 F, <b><i>253 F</i></b> , <b><i>256 F</i></b> ; <b>ETHS</b> 130 F* or 130HF* ( <i>beg F 22</i> ), 151 F* ( <i>beg F 22</i> ), 160 F* ( <i>beg F 21</i> ), 171 F* ( <i>beg F 20</i> ); <b>HIST</b> 110 F* or 110HF, 111 F* or 111HF*, 112 F* or 112HF*, 113 F* or 113HF*, 120 F* ( <i>F 22</i> ), 121 F* ( <i>F 22</i> ), 154 F*, 170 F* or 170HF*, 171 F* or 171HF*, 270 F*; <b>PHIL</b> 100 F or 100HF, 101 F, 105 F or 105HF, 135 F, 160 F, 195 F, 200 F ( <i>beg F 11</i> ), 201 F ( <i>beg F 11</i> ), 202 F ( <i>beg F 11</i> ), 210 F ( <i>beg F 11</i> ), 220 F, 225 F ( <i>beg F 17</i> ) or 225HF, 250 F ( <i>beg F 11</i> ), 270 F ( <i>beg F 11</i> ); <b>KOR</b> 201 F ( <i>beg F 24</i> ), 203 F ( <i>beg F 24</i> ), 204 F ( <i>beg F 24</i> ); <b>Foreign Languages: CHIN, FREN, GERM, ITAL, JAPN, PORT, SPAN</b> 101 F or 101HF, 102 F or 102HF, 201 F, 203 F, 204 F, 205 F, 206 F, 207 F			
AREA D: SOCIAL AND BEHAVIORAL SCIENCES (6 units)			
<b>D1.</b> - Social, Political and Economic Institutions (3 units) <b>ACCT</b> 205 F; <b>ANTH</b> 106 F, 107 F or 107HF, 209 F or 209HF, 211 F or 211HF, 215 F; <b>BUS</b> 100 F, 131 F, 240 F or 240HF ( <i>beg F 12</i> ); <b>ECON</b> 101 F or 101HF; <b>ETHS</b> 101 F or 101HF, 111 F or 111HF, 129 F or 129HF, 130 F* ( <i>beg F 11</i> ) or 130HF*, 131 F, 150 F, 151 F, 152 F, 153 F or 153HF, 159 F, 160 F* ( <i>beg F 13</i> ), <b><i>162 F</i></b> , 170 F, 171 F*, 202 F, 235 F or 235HF; <b>GEOG</b> 100 F or 100HF, 130 F, 262 F; <b>HIST</b> 110 F* or 110HF*, 111 F* or 111HF*, 112 F* or 112HF*, 113 F* or 113HF*, 120 F*, 121 F*, 127 F, 151 F ( <i>beg F 11</i> ), 152 F ( <i>beg F 11</i> ), 154 F*, 160 F, 161 F, 165 F ( <i>beg F 11</i> ) or 165HF, 170 F* or 170HF*, 171 F* or 171HF*, 190 F, 191 F, 270 F*, 273 F, 275 F ( <i>beg F 11</i> ); <b>MKT</b> 100 F; <b>POSC</b> 100 F or 100HF, 110 F ( <i>beg F 11</i> ) or 110HF, 120 F, 150 F, 200 F, 215 F ( <i>beg F 07</i> ), 216 F, 220 F, 230 F ( <i>beg F 07</i> ), 250 F, 275 F ( <i>beg F 11</i> ); <b>SOC</b> 201 F, 230 F or 230HF, 277 F or 277HF, 280 F, 285 F or 285HF, 290 F or 290HF, 292 F or 292HF, <b><i>295 F</i></b>			
<b>D2.</b> - Social Behavior and Self-Understanding (3 units) <b>ANTH</b> 102 F or 102HF, 103 F ( <i>beg F 11</i> ) or 103HF, 105 F or 105HF; <b>BUS</b> 181 F ( <i>beg F 17</i> ), 201 F; <b>CDES</b> 120 F, 140 F, 201 F; <b>COMM</b> 105 F ( <i>beg F 20</i> ); <b>COUN</b> 163 F; <b>GEOG</b> 160 F; <b>JOUR</b> 110 F* ( <i>beg F 13</i> ) or 110HF*; <b>PE</b> 248 F ( <i>beg F 13</i> ), 243 F, 244 F; 250 F; <b>PSY</b> 101 F or 101HF, 120 F, 131 F, 139 F, 145 F ( <i>beg F 11</i> ), 202 F ( <i>beg F 11</i> ) or 202HF, 221 F, 222 F ( <i>beg F 11</i> ), 225 F, 233 F, 251 F ( <i>beg F 11</i> ) or 251HF; <b>SOC</b> 101 F or 101HF, 102 F, 250 F, 275 F or 275HF; <b>SOSC</b> 130 F; <b>WMNS</b> 100 F or 100HF			
GRADUATION REQUIREMENT FOR ASSOCIATE IN SCIENCE DEGREE			
1. Completion of <b>30</b> units of specified course work in the major with a grade of “ <b>C</b> ” or better (see reverse side).			
2. Completion of <b>24 units of general education</b> as shown above with a grade of “ <b>C</b> ” or better in all courses (note this is different from the standard AA/AS degree general education list for other majors at Fullerton College).			
3. Completion of <b>one (1) unit of physical education activity</b> ; or AJ 135 F or PE 243 F or PE 266 F or WELL 242 F. The exception for 21 year-olds no longer applies.			
4. Completion of the <b>Multicultural requirement - this can also count as a GE course</b> (see below).			
5. Completion of MATH 040 F or higher satisfies the Math graduation requirement.			
6. Completion of additional units will be needed to meet the total of at least <b>60 degree applicable units</b> required for graduation. An overall <b>GPA of 2.0</b> (or better) is required.			
MULTICULTURAL EDUCATION REQUIREMENT			
Every student must complete the <b>Multicultural Education Requirement to graduate with an AS degree</b> . Refer to the current college catalog for courses that meet this requirement. <b>Note:</b> You may use the same course to meet both the Multicultural and a general education requirement as long as the course is also on the above General Education list for the Paralegal AS degree. For example, SOC 101 F meets both the Multicultural and a GE requirement for D2.			
READING REQUIREMENT			
Completion of a degree (AA/AS or higher) from a regionally accredited college or university confirmed by submission of an official transcript from a regionally accredited college or university <b>OR</b> a passing grade of “ <b>C</b> ” or better in READ 096 F (formerly READ 056BF), READ 101 F, READ 142 F, ESL 185 F, ESL 189 F or 190 F; or an equivalent course with a grade of “ <b>C</b> ” or higher confirmed by submission of official transcripts from a regionally accredited college or university <b>OR</b> a passing grade of “ <b>C</b> ” or better in any course in the IGETC (1B); or CSU GE (A3) Critical Thinking category; or an equivalent course with a grade of “ <b>C</b> ” or higher confirmed by submission of official transcripts from a regionally accredited college or university <b>OR</b> a passing grade of “ <b>C</b> ” or better in the Fullerton College AA/AS degree General Education pattern Area A2 (Analytical Thinking), or an equivalent course with a grade of “ <b>C</b> ” or higher confirmed by submission of official transcripts from a regionally accredited college or university.			

\*Courses can be used in only one area (A-D).

## PARALEGAL STUDIES 2024– 2025

### PARALEGAL STUDIES ASSOCIATE IN SCIENCE (AS) DEGREE

The Fullerton College's **ABA-approved curriculum** leads to an **Associate in Science (AS) Degree** and entry-level employment in a paraprofessional capacity as an assistant to an attorney in private practice, in a governmental agency, or in private industry. This degree requires **30 units**, of which **24** are in **required** courses. An **additional 6 units** must be chosen from the restrictive electives listed below. A **minimum grade of "C"** is required in all required and restrictive elective courses.

Paralegals may perform many tasks under the supervision of a licensed attorney including preparation of forms and pleadings, interviewing clients, researching and writing legal documents, managing in a law office, and preparing word processing forms and documents. **The Fullerton College Paralegal Studies Program is approved by the American Bar Association (ABA) and does not prepare students for law school or the practice of law. Under California's Business and Professions Code, Section 6450 (et seq.), a paralegal may not market his or her services to the public, but must work under the direct supervision of an attorney licensed to practice law.**

### PARALEGAL STUDIES CERTIFICATE

The Paralegal Studies Certificate requires the completion of **33 units** of which **24** are in the required courses below. An **additional 9 units** must be chosen from the restrictive electives listed below. A minimum grade of "C" is required in each course. All required courses must be completed at Fullerton College. Students must possess an AA, AS, BA, BS or higher degree from a **regionally-accredited** college. Students with an Associate degree must have their transcript(s) evaluated for General Education requirements as listed in the GE requirements for an Associate of Science in Paralegal Studies. **The Fullerton College Paralegal Studies Program is approved by the American Bar Association (ABA) and does not prepare students for law school or the practice of law. Under California's Business and Professions Code, Section 6450 (et seq.), a paralegal may not market his or her services to the public, but must work under the direct supervision of an attorney licensed to practice law.**

Students who wish to transfer course work from another ABA-approved program may be able to transfer up to six (6) restricted elective units provided the course is the same as a course offered in the Fullerton College Paralegal Studies Program and awards exactly the same number of units. Students who wish to attain an Associate in Science Degree or a Certificate from Fullerton College's Paralegal Studies Program must complete the 21 units of required courses for the major at Fullerton College. Students who wish to transfer in Paralegal Studies units must obtain prior approval from the Paralegal Department Coordinator or the Business Division Dean.

#### Required Courses

PLEG 101 F	Introduction to Paralegal Studies (3)
PLEG 104 F	Introduction to Legal Research and Terminology (3) <i>(formerly PLEG 103 F)</i>
PLEG 105 F*	Introduction to Legal Writing (3) <i>(formerly PLEG 102 F)</i>
PLEG 116 F	Law Office Technology (4)
PLEG 201 F*	Civil Litigation I (3)
PLEG 202 F*	Civil Litigation II (3)
PLEG 221 F*	Ethics for Paralegals (2)
PLEG 223 F*	Advanced Legal Research and Writing (3)

#### Restrictive Electives

PLEG 203 F*	Torts Law (3)
PLEG 204 F*	Family Law (3)
PLEG 205 F*	Probate, Wills, and Trusts (3)
PLEG 206 F*	Bankruptcy Law and Procedure (3)
PLEG 208 F*	Workers' Compensation Law (3)
PLEG 209 F*	Criminal Law and Procedure (3)
PLEG 210 F*	Paralegal Internship (2-4)
PLEG 211 F*	Real Property Law and Procedures (3)
PLEG 213 F*	Employment and Labor Law (3)
PLEG 214 F*	Contract Law and Procedure (3)
PLEG 215 F*	Electronic Discovery and Software Application (3)
PLEG 217 F*	Immigration Law (3)
PLEG 218 F	Entertainment and Sports Law (3)
PLEG 219 F*	Intellectual Property (3)
PLEG 222 F*	Alternative Dispute Resolution (3)
PLEG 225 F	Law Office Management (3)
PLEG 226 F	Constitutional Law (3)
PLEG 227 F	International Law (3)

#### Recommended Electives

CIS 100 F	Introduction to Personal Computer Applications (4)
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\* Requires completion of prerequisites before enrollment.

The Paralegal Studies major requires **restricted general education**.  
See the reverse side of this sheet for a list of the general education courses approved by the ABA.

# PARALEGAL STUDIES 2024 – 2025 ASSOCIATE IN SCIENCE DEGREE FULLERTON COLLEGE

PROGRAM CODE: 2S08434

The Fullerton College ABA-approved Paralegal Studies Program does not prepare students for law school or the practice of law. Under California's Business and Professions Code, Section 6450 (et seq.), a paralegal may not market his or her services to the public but must work under the direct supervision of an attorney licensed to practice law.

\*\* Program plan will depend on placement results. This program could be adjusted. \*\*

## DEGREE-ORIENTED PARALEGAL STUDENTS

### **FIRST SEMESTER** **UNITS**

PLEG 101 F Introduction to Paralegal Studies	3
PLEG 104 F Introduction to Legal Research and Terminology	3
PLEG 116 F Law Office Technology	4
Area A1 ( <i>Written Communication</i> ): ENGL 100 F, 100HF, 101 F or 110 F	4-5

**Total:** **14-15**

### **SECOND SEMESTER** **UNITS**

PLEG 105 F Introduction to Legal Writing (1)	3
3 units of Paralegal Restrictive Electives	3
Area A2 ( <i>Analytical Thinking</i> )	3
Area B2 (Mathematics) MATH 40 F or higher	3-5
Area D1 ( <i>Social, Political and Economic Institutions</i> )	3

\* Most 200 F level classes require the successful completion of PLEG 101 F & 104 F. PLEG 105 F requires a minimum completion of PLEG 101 F, 104 F, and ENGL 100 F, 100HF, 101 F or 110 F before a student is allowed to register.

**Please Note:** PLEG 201 F, 202 F, 210 F and 223 F have additional requirements.

**Total:** **15-17**

### **THIRD SEMESTER** **UNITS**

PLEG 201 F Civil Litigation I (2)	3
PLEG 221 F Ethics for Paralegals (4)	2
3 units of Paralegal Restrictive Electives	3
Area C1 ( <i>Visual Arts, Music, Theatre, and Dance</i> )	3
Area C2 ( <i>Literature, Philosophy, Religion, and Foreign Language</i> )	3-5
P.E. Activity	1

**Total:** **15-17**

### **FOURTH SEMESTER** **UNITS**

PLEG 202 F Civil Litigation II (3)	3
PLEG 223 F Advanced Legal Research and Writing (2)	3
3 units of Paralegal Restrictive Electives	3
Area B1 ( <i>Physical Sciences and Life Sciences</i> )	3-5
Area D2 ( <i>Social Behavior and Self-Understanding</i> )*	3

**Total:** **15-17**

- (1) Upon successful completion of prerequisites: ENGL 100 F, 100HF, 101 F or 110 F, PLEG 101 F, & 104 F.
- (2) Upon successful completion of prerequisites: PLEG 101 F, 104 F, & 105 F.
- (3) Upon successful completion of prerequisites: PLEG 101 F, 104 F, 105 F, & 201 F.
- (4) Upon successful completion of prerequisite: PLEG 101 F.

\*In choosing General Education courses, make sure one course meets the Multicultural Requirement.

**Note: Students must have a minimum of 30 Paralegal Studies units for the degree.**

**PARALEGAL STUDIES 2024 – 2025  
CERTIFICATE PROGRAM  
FULLERTON COLLEGE**

PROGRAM CODE: 2C21275B

The Fullerton College ABA-approved Paralegal Studies Program does not prepare students for law school or the practice of law. Under California's Business and Professions Code, Section 6450 (et seq.), a paralegal may not market his or her services to the public but must work under the direct supervision of an attorney licensed to practice law.

*\*\* Program plan will depend on placement results. This program could be adjusted. \*\**

**CERTIFICATE-ORIENTED PARALEGAL STUDENTS**

<b>FIRST SEMESTER</b>	<b>UNITS</b>
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PLEG 101 F Introduction to Paralegal Studies	3
PLEG 104 F Introduction to Legal Research and Terminology	3
PLEG 116 F Law Office Technology	4
ENGL 100 F, 100HF, 101 F or 110 F (if necessary)	4-5

<b>Total:</b>	<b>14-15</b>
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<b>SECOND SEMESTER</b>	<b>UNITS</b>
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PLEG 105 F Introduction to Legal Writing (1)	3
PLEG 221 F Ethics for Paralegals (4)	2
3 Units of Paralegal Restrictive Electives	3

*\* Most 200 F level classes require the successful completion of PLEG 101 F & 104 F. PLEG 105 F requires a minimum completion of PLEG 101 F, 104 F, and ENGL 100 F, 100HF, 101 F or 110 F before a student is allowed to register.*

**Please Note:** PLEG 201 F, 202 F, 210 F and 223 F have additional requirements.

<b>Total:</b>	<b>8</b>
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<b>THIRD SEMESTER</b>	<b>UNITS</b>
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PLEG 201 F Civil Litigation I (2)	3
PLEG 223 F Advanced Legal Research and Writing (2)	3
3 Units of Paralegal Restrictive Electives	3

<b>Total:</b>	<b>9</b>
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<b>FOURTH SEMESTER</b>	<b>UNITS</b>
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PLEG 202 F Civil Litigation II (3)	3
3 Units of Paralegal Restrictive Electives	3

<b>Total:</b>	<b>6</b>
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- (1) Upon successful completion of prerequisites: ENGL 100 F, 100HF, 101 F or 110 F, PLEG 101 F, & 104 F.
  - (2) Upon successful completion of prerequisites: PLEG 101 F, 104 F, & 105 F.
  - (3) Upon successful completion of prerequisites: PLEG 101 F, 104 F, 105 F, & 201 F.
  - (4) Upon successful completion of prerequisite: PLEG 101 F.
  - (5) Students are encouraged to take PLEG 210 F Internship after completing prerequisites PLEG 101 F, 104 F, 105 F, 201 F, & 202 F.

**NOTE: Students must have a minimum of 33 Paralegal Studies units for the certificate.**