

Prerequisite Challenge Policy

Students wishing to petition to waive or challenge any prerequisite requirement for a course must meet the qualifications outlined below to be considered for such a petition. All requests for challenging a prerequisite must go through the Program Director via email at:

fcparalegalstudies@fullcoll.edu, with all supporting documentation included along with a completed [Fullerton College Prerequisite/Corequisite Challenge Form](#). The Program Director may require a face-to-face meeting [on Zoom or in-person] to discuss the student's request, documentation, and goals. If approved by the Program Director, the student/prospective student will still need to submit the Challenge Form and supporting documentation to the BUS/CIS Division at: BusCIS@fullcoll.edu for the Division Dean's approval.

For general PLEG 101 and 104 prerequisite requirements waiver for electives [attorneys and working paralegals that are not in the FC Paralegal Studies Program]:

If a licensed attorney or a working paralegal with a paralegal degree and/or certificate from any paralegal program in the United States would like to take an elective course in our Program for subject knowledge without having completed PLEG 101 and 104 at Fullerton College previously, they must provide one of the following:

- If an attorney, a copy of their resume, which should include a State Bar Number, and a copy of the State Bar of California Attorney Search website results showing the attorney is in good standing; or
- If a paralegal, transcripts (official or unofficial) from an ABA-approved educational institution within the United States showing that a paralegal degree and/or certificate was conferred.

For general PLEG 101 and 104 prerequisite requirements waiver for electives **[non-paralegal students (Political Science, Administration of Justice, etc.) or law students]:**

If a student outside of the Fullerton College Paralegal Studies Program would like to take electives for subject knowledge, or to satisfy a requirement for a specialized certificate, they must show the following:

- Transcripts (official or unofficial) from an educational institution within the United States showing that a bachelor's degree or higher was conferred, **plus at least one of the following:**
 - Proof of applying to or interest in law school [such as an application to a law school, LSAT completion, attending a pre-law bootcamp, etc.]; or
 - A resume showing at least one year of work, internship, or volunteer experience in a law or government-related job.
 - **The employer information on the resume will be verified via phone call or email.**

For a petition to take PLEG 105 and 201 concurrently:

If a Fullerton College Paralegal Studies Program student would like to enroll in the PLEG 105 (Introduction to Legal Writing) prerequisite while concurrently enrolled in PLEG 201 (Civil Litigation I) in the same semester to avoid having to take only a single course in their final semester, they must establish and provide the following:

- Proof of meeting with a counselor to create an educational plan and Fullerton College unofficial transcripts showing the student has successfully completed coursework in the suggested program sequencing, **plus at least two of the below items:**
 - Transcripts (official or unofficial) from an educational institution within the United States showing that a bachelor's degree or higher was conferred
 - A resume showing at least one year of work, internship, or volunteer experience in a law or government-related job.
 - **The employer information in the resume will be verified via phone call or email.**
 - A letter from a supervising paralegal, attorney, or other individual that states the student satisfactorily completes legal work, **including legal writing and analysis.**
 - **The information will be verified via phone call or email.**