

## STEPS TO SUCCEED AT FULLERTON COLLEGE

Congratulations for selecting Fullerton College, one of the finest, oldest and largest community colleges in California. Please follow the steps in the checklist below to be successful in achieving your educational goals at Fullerton College.

### 1 \_\_\_\_\_ **ADMISSION APPLICATION**

If you have recently applied to FC for the upcoming term, congratulations! If not, apply/re-apply on-line at [www.fullcoll.edu](http://www.fullcoll.edu) starting October 15<sup>th</sup> for Summer/Fall term and September 15<sup>th</sup> for Spring term.

### 2 \_\_\_\_\_ **ORIENTATION**

New students are required to complete the on-line orientation. The orientation may be found on your myGateway Fullerton tab, Fullerton College Orientations section.

### 3 \_\_\_\_\_ **ASSESSMENT**

The Fullerton College Assessment Center supports students through the assessment process (AB705) by collecting high school transcripts, test scores (AP, IB or CAASPP), administering placement tests in English as a Second Language (ESL), Chemistry and offering Group Advising sessions.

To be placed into a transfer level English, math or reading course, students should do the following:  
1) Mail or hand deliver copy of their high school transcripts to the FC Assessment Center, 3000 building or bring to your Group Advising Appointment.

-Also include any test scores you may have available, such as AP, IB or CAASPP results.

-If you cannot access your high school transcripts, have international transcripts or other college transcripts, contact the Counseling Center.

-Please attach your personalized Assessment Center Cover Sheet to all documents submitted to the Assessment Center. You can access your personalized Assessment Cover Sheet at this URL:

<https://forms.fullcoll.edu/casc/>

To be placed into an ESL course or Chemistry 111AF, students will need to take our assessment test. All placement testing is by appointment only. Walk-in testing is NOT available. Please visit the assessment website: [assessment.fullcoll.edu](http://assessment.fullcoll.edu) to schedule your assessment and view sample questions.

### 4 \_\_\_\_\_ **OFFICIAL DOCUMENTS**

If applicable, provide AP scores, high school and other college official transcripts (sealed envelope) to Admissions and Records, 2000 Bldg, 1<sup>st</sup> floor, MWThF 8-5pm; Tues 8-6:30p; F 8-12pm, (714) 992-7075.

### 5 \_\_\_\_\_ **GROUP ADVISING**

New students are required to attend a 2.5 hour group advising session with a counselor before registering for courses. Appointments for group advising sessions are made after the completion of assessment (step #3).

### 6 \_\_\_\_\_ **COUNSELING – (714) 992-7084**

Returning and transfer students from other colleges need to contact the counseling office for an appointment. 2000 Bldg, 2<sup>nd</sup> floor, MWThF 8-5pm, Tues 8-7pm, and selected Saturdays, 9-1pm (714)992-7084. General information and selective on-line counseling services are available at the counseling website <http://counseling.fullcoll.edu>

### 7 \_\_\_\_\_ **FINANCIAL AID**

For information on federal/state assistance and eligibility requirements, contact Financial Aid Office, 100 Bldg, 1<sup>st</sup> floor, (714) 888-7588. <http://financialaid.fullcoll.edu>

### 8 \_\_\_\_\_ **SCHEDULE OF CLASSES**

Refer to the Class Schedule for course offerings. Purchase at the bookstore, 2000 Bldg, 1<sup>st</sup> floor, M-Th 7:30-6p, F 7:30-5p, (714) 992-7008 or visit their website <http://bookstore.fullcoll.edu>

### 9 \_\_\_\_\_ **REGISTRATION APPOINTMENT**

Prior to registration, new/returning students will receive via e-mail and through their myGateway account, an appointment (day/time) to register online via **myGateway**.

### 10 \_\_\_\_\_ **REGISTRATION**

You may register using **myGateway** at [www.fullcoll.edu](http://www.fullcoll.edu) at your assigned time or anytime after. Please refer to **Online Registration Instructions** on the Admissions and Records website: <http://admissions.fullcoll.edu/Registration/registration.html>.

### 11 \_\_\_\_\_ **FEES**

Registration fees **must** be paid immediately after registering or you **may be dropped** from all classes. Refer to **"Fees"** page in the Class Schedule.

### 12 \_\_\_\_\_ **FIRST DAY ATTENDANCE**

It is **extremely** important that you attend the first class meeting. Failure to attend may result in being dropped from the class.

### 13 \_\_\_\_\_ **EDUCATIONAL PLANNING**

All students should see a counselor to declare an educational goal and complete or modify a Student Educational Program Plan (SEPP). Call (714) 992-7084 for appointments.

### 14 \_\_\_\_\_ **STUDENT SERVICES**

Many services are provided to support students' success at FC. Refer to the **"Support Services for Students"** section in the Class Schedule.

**Note:** Students have the right to challenge, appeal or to be exempt from any step in Matriculation. Please refer to **"Matriculation"** pages in the College Catalog.